

THURNHAM WITH GLASSON PARISH COUNCIL

Agenda for the PC meeting of 21st July 2025, 7PM @ Glasson Dock Village Hall

Members of the public are to refer to the clerk for items received since the publication of this agenda that require a decision from the parish council at the meeting, e.g. planning matters, finance etc.

Clerk: Melanie Harben (01253) 790156

1. **Apologies:**
2. **Declarations of Interest:**
3. **Minutes from last meeting:**

Minutes to be signed as a correct record.

4. **Open Forum (public discussion):**
5. **Matters arising (updates from previous meeting/s):**

Community Emergency Plan

Cllr Stevenson to provide any further update regarding revision of the plan in conjunction with the Community & Resilience Safety Officer (Lancaster CC).

Lancaster CC Coastal flood defence Policy

Update to be reported from Paul Blakeley (Lancaster CC).

Amber lights (Glasson Dock School)

The clerk to report the response from Highways (since the last meeting) about the lights not working properly.

6. Lancaster CC & Lancashire County Council matters:

Update from Lancashire County Council

Report to be provided from the district cllr present or via the clerk if absent.

Update from Lancaster City Council

Report to be provided from the district cllr present or via the clerk if absent.

7. Items for discussion and decision (incl. from previous meeting/s):

1)Public Rights of Way repairs & footpaths

Any issues to be discussed.

2) Bin for Layby (Ship Rd near bird hide)

The clerk to report any update from Lancaster CC regarding the asset list for their bins and invoice.

3) Litter bins

The PC to discuss any additional bins required and agree next action.

4) Janson's Pool

Cllr Armer to confirm if a site meeting with the EA has been arranged.

5) PC vacancy

The PC to discuss any candidates.

6) Marina and Canal water levels

The clerk to report any response from Canal and River's Trust.

7) Signage (East Quay & West Quay)

The clerk to report the further response from Highways regarding action to improve signage for traffic and confirmation as to whether they have read the email sent on 19th May.

9) Litter along the A588 & B5290 (Ship Rd)

The clerk reported any further response from Lancaster CC regarding the timescale to clear the litter on the A588 and any response about the report of litter on Ship Rd.

10) advertising signage on junction of Ship Rd with the A588

The clerk to report the further response from Highways as to whether they have revisited and removed any signs.

11) meeting dates for 2026

PC to discuss and agree dates and venue.

12) Assertion 10 AGAR effective 2025-26 (as per practitioners Guide 2025)

The PC to discuss the requirement for a .gov.uk email address for the council as well as an IT policy.

8. Sea defences & Thurnham & Glasson Flood Forum matters:

PC to discuss any updates or further action on the following:

Flood Forum meeting

Cllr Stevenson to report any update.

Environment Agency Property Flood Resilience – update to be provided.

9. Finance:

Account update The clerk to provide latest balance.

Items for payment

Gift for accountant payable to clerk (per parish) - £6.00

Item to discuss:

Clerk wages 2026

PC to discuss an increase.

Newsletter arrangements

Update to be confirmed regarding change of arrangements since the last meeting.

10. Lengthsman & grounds maintenance:

Cllr McGrath to provide reports on work since the last meeting and PC to determine action required.

11. Correspondence/circulated items:

Refer appendix 1.

12. Planning & decisions:

Plans to discuss:

Application number	Description	Resolved PC comments
25/00460/FUL	Erection of a single storey side ext, construction of dormer extensions to front and rear elevations & construction of a balcony to front elevation @ Tidal Reach, Corricks Lane, Conder Green	Notification of no objection sent 30/6
25/00723/AD	Agricultural Determination for slurry storage tank with canopy @ Crook Farm, Slack Lane, Thurnham	Notification of no objection sent 27/6
Cockerham plan 25/00286/FUL	Retrospective application for the construction of a roof over existing silage pit, installation of drainage infrastructure to include an attenuation pond @ Batty Hill Farm, Lancaster Road, Cockeham Batty Hill	

Decision notices (status):

Application number	Description	Decision
24/01334/LB	LB app to remove existing timber posts and infill existing open porch with installation of cavity wall, inner leaf blockwork, outer leaf stone, new windows/door and raising porch floor @ Abbeystone Barn, Clarksons Farm, Moss Lane, Thurnham	Permitted
25/00373/FUL	Erection of a two storey side ext and erection of porch @ Lighthouse Cottage, Slack Lane, Thurnham	Refused
25/00498/FUL	Retrospective COU of barn into 2 dwellings, installation of solar panels & air source heat pump, construction of 2 detached garages with associated access & landscaping @Throstle Nest Farm, Main Rd Thurnham	Withdrawn

13. Highways:

Cllrs to report any highways issues for discussion and decision:

14. Health & Safety:

The PC to raise any health and safety concerns & determine required action.

15. Additional cllr reports including engagement with other external partners:

Cllrs to report on any item not raised elsewhere on the agenda for decision at the next meeting.

Cllrs to report on any engagement with external partners not mentioned elsewhere on the agenda.

16. Date of next meeting: 8th Sept 2025

APPENDIX 1

Correspondence email and post

Date	Sender	Topic
02/06/25 09/06/25 16/06/25 23/06/25 30/06/25	Lancaster CC	Weekly lists 30/05, 02/06, 06/06, 20/6, 27/6
02/06/25	Lancaster CC	Planning policy update June 2025
04/06/25 11/06/25 18/06/25 25/06/25	Rural Services Network (RSN)	Weekly news
05/06/25 19/06/25	NALC	Chief executives bulletin
05/06/25	LALC	Chairmans share and learn sessions for 2025
06/06/25	LCC	Rd closure Lancaster City Centre Royal visit 8 th – 9 th June
06/06/25	LCC	Trading Standards consumer alerts June
17/06/25	LCC	Bus service changes July
20/06/25	LALC	Extraordinary meeting 12/8
24/06/25	Lancaster University	Wind Turbine Community Benefit Fund
24/06/25	Gina Dowding	Rd closure Main Rd, Thurnham 21 st -23 rd July
25/06/25	CPRE	Planning guide
25/06/25	LCC	Lancashire Local Nature recovery Strategy July consultation
01/07/25	LALC	Whistlestop tour for new cllrs & clerks 15 th July & 16 th Sept
02/07/25	LCC	Consultatio on Pan-Lancashire draft pharmaceutical needs assessment 2025